



COME.
GROW.
STAY.

See where a career in aviation can take you!

www.DuncanAviation.aero/careers



Battle Creek, MI | Lincoln, NE | Provo, UT

Your career starts here!

There's more to a career at Duncan Aviation than you think! Get started in any of the below job categories and watch your career take off!

- Material Services & Warehouse
- Custodial & Facility Maintenance
- Customer Service & Front Desk Representatives
- Administrative Support

Why is Duncan Aviation a great place to work?

- Interesting and dynamic people
- Family-owned and family-oriented environment
- Unique industry
- Excellent benefits
- Competitive pay
- Paid time off
- In-house/job specific training
- Opportunities for advancement

Duncan Aviation is the world's largest privately owned business jet support facility. We provide every aircraft service an operator might need with the friendliness and responsiveness of a small-town company.

We provide aircraft sales and acquisitions, airframe and engine maintenance, avionics installations, interior and paint completions/modifications, avionics/instrument/accessory repairs and overhauls, and parts support for Bombardier, Dassault, Textron, Gulfstream, and Embraer-manufactured aircraft.

Our people have a passion for aviation and for serving customers. They are among the most experienced in the industry and the quality of the service they provide is among the best in the world.

Duncan Aviation, Inc. is an Equal Opportunity/Affirmative Action Employer. All qualified candidates will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, status as a protected veteran, age, genetic information, marital status, or any other characteristic protected by law.



"If you have the skills and drive, Duncan Aviation provides opportunities for career development."

Benefits Overview

Duncan Aviation offers a comprehensive benefits plan designed to meet the needs of all our employees. Benefits include the following:

- Medical insurance
- Dental insurance
- Vision insurance
- 401(k) retirement plan
- Short-term and long-term disability coverage
- Life insurance
- Health savings account
- Paid time off available after 90 days
- Eight paid holidays
- Discretionary bonus sharing
- Tuition assistance
- Private Pilot and Instrument Rating Certificate assistance after year one

Jed Ngirchoimei, Interior Alt Shift Supervisor



CAREER PROGRESSION
Hired: Parts Runner

Warehouse Specialist



Completions Assistant

Completions Specialist I

Completions Specialist II

Completions Specialist III



Completions Master Specialist

Learn While You Earn

Looking for a career where you can work with your hands but never worked on an airplane? No problem! Learn while you Earn as a Trainee in any of our production departments. Key skills and attributes that will get you a second look as a trainee include:

- Mechanical aptitude,
- Attention to detail,
- Ability to read and follow instruction manuals and blueprints, and
- Strong work ethic with a desire to learn new things.

Duncan Aviation also offers opportunities in our registered Maintenance Apprenticeship Program! Through this program, you will receive on-the-job training along with formal class time to gain the knowledge and experience necessary to earn your FAA Airframe or Powerplant Certification.